Little Bellas Program Lead (Navajo Area)

Position Type: Part-time, seasonal, subcontractor
Location: Navajo, NM
Schedule: Seasonal; weekly sessions, special events, or multi-day programs

About Little Bellas and the Four Corners Initiative

Little Bellas is a mountain bike organization whose goal is to help young women reach their fullest potential. We aim to create a community to empower women through cycling, accent the importance of goals and a healthy lifestyle, and emphasize a positive female bond. The Four Corners Initiative works alongside Diné women and girls, as well as the broader communities of the Navajo Nation, Zuni Pueblo, and surrounding areas, to build confidence, leadership, and access through cycling. Our goal is to support communities in creating and sustaining bike programming that is fun, inclusive, and sustainable for riders of all levels and styles.

Position Overview

The Navajo Area Program Lead oversees the local operation and delivery of Little Bellas programming in the Navajo area of the Navajo Nation. This role supports program logistics, mentor coordination, participant engagement, and community relationships while helping ensure safe, inclusive, and consistent program experiences. This position offers an exciting opportunity to grow the passion and support for cycling programs with indigenous communities. The ideal candidate will be community-oriented, organized, reliable, and capable of leading youth cycling events.

Key Responsibilities

- Lead and organize program sessions for youth in the Navajo Township
- Support and guide program mentors to deliver consistent, high-quality programming
- Manage day-of logistics, including setup, check-in, safety checks, and clean-up
- Assist with basic program documentation including attendance, incident reporting, and program feedback
- Maintain clear and timely communication with the Four Corners Project Manager, regional staff, mentors, and community partners
- Build strong relationships with participants, mentors, community partners, and families to ensure a welcoming and empowering experience
- Support local outreach and community engagement efforts to recruit participants and mentors
- Ensure mentors complete required training and understand program expectations
- Uphold Little Bellas standards to ensure smooth program execution
- Reports to Four Corners Project Manager or Regional Specialist

Qualifications

- Interest in the outdoors required. Experience leading or participating in group outdoor activities preferred (especially mountain biking); familiarity with local trails a plus
- Must enjoy working with youth and community and be able to support and embody an inclusive approach to programming
- Strong communication and interpersonal skills
- Comfort with assessing and managing risk in an outdoor setting
- Ability to work on a team while maintaining alignment with program standards and expectations
- Willing to complete CPR/First Aid certification and required training
- Culturally aware and respectful of Indigenous communities; experience working within the Navajo Nation or similar contexts is highly valued

To apply, please submit a resume and cover letter to info@littlebellas.org.