Little Bellas Program CoLead (Weekly Programs)

Position Type: Subcontractor
Location: ***NW Boston Weekly Program (Ages 7-13)***
Schedule: Seasonal; Weekly sessions (typically 6-week long program)

About Little Bellas

Little Bellas is a national nonprofit mentoring program that uses mountain biking as a vehicle to empower girls through sport, community, and fun. Through mentorship, skill-building, and supportive all-girl environments, we help participants build confidence, connection, and a lifelong love of movement. Our programs create a positive ripple effect; developing strong, self-assured young women who carry these lessons far beyond the trail.

Position Overview

The Program Co-Lead supports the successful delivery of the Little Bellas weekly program through shared program leadership. This role focuses on program planning and readiness, mentor and family communications, and participant and mentor coordination while helping ensure a safe and inclusive environment for all participants.

Key Responsibilities

- Co-lead weekly program sessions for girls ages *7-13*, ensuring safety and enjoyment at Great Brook Farm State Park.
- Support and guide volunteer mentors to deliver consistent, high-quality programming.
- Lead program planning and readiness, including program activities, participant and mentor groups, and program materials.
- Communicate regularly and build strong relationships with girls, mentors, and families to ensure a welcoming and empowering experience.
- Prepare and distribute program and family communications and materials.
- Support local recruitment and registration follow-up for participants and mentors.
- Follow up with mentors to ensure required training and compliance are complete.
- Uphold Little Bellas standards to ensure smooth program execution.
- Foster an inclusive and fun atmosphere while riding bikes with the girls.
- Reports to Regional Coordinator or Specialist.

Qualifications

- Experience working with youth, ideally in an outdoor, sports, or education setting.
- Strong leadership, organization, and communication skills.
- High School Diploma or GED required, college degree preferred
- Mountain biking experience required.

- Passion for working with girls and building community
- Must be available for program sessions and mentor training